To apply for Section 60 approval for a water recycling scheme, applicants should follow the process outlined below.

1. The applicant undertakes initial consultation with the Office of Water
2. The Office of Water provides preliminary feedback
3. The applicant holds a risk assessment workshop and submits a report (where available) to the Office of Water
4. The applicant prepares and submits a recycled water management plan to the Office of Water
5. The Office of Water assesses the application and refers it to the NSW Ministry of Health

   Is the information adequate?

   No

   6. The Office of Water requests further information

   Yes

   7. The applicant submits further information

      Is more information required?

      Yes

      No

      Is the application adequate?

      No

      8. The Office of Water denies the application

      Yes

      8. The Office of Water approves the application with conditions
1. The applicant undertakes initial consultation with the Office of Water
This step will ensure that all application requirements are met and will identify schemes that are not likely to gain approval for operation in later stages of the process.

2. The Office of Water provides preliminary feedback
The advice may address the appropriateness of the current proposal and the associated water quality requirements. A high-level, preliminary assessment of risk levels may be required. The Office of Water may also investigate whether an additional approval to construct the infrastructure has or will be obtained.

*Note that a separate approval for construction of sewage treatment works, including augmentations, is also required under section 60 of the Local Government Act 1993.*

3. The applicant holds a risk assessment workshop
A risk assessment workshop involves a team of people with engineering, operations, management and environmental expertise. Regulators (the Office of Water, NSW Health and the NSW Environment Protection Authority) should also be invited to attend. The applicant should submit a risk assessment report if available.

4. The applicant prepares and submits a recycled water management plan
A recycled water management plan is informed by the risk assessment process. The plan is the primary application document. For a list of information required in the plan, refer to the Section 60 approvals – water recycling application checklist at www.water.nsw.gov.au.

5. The Office of Water assesses the application and refers it to NSW Health for review
The Office of Water will assess the application against the Australian Guidelines for Water Recycling. Particular attention is paid to assessment of the potential environmental, health and economic risks of the system and how they will be minimised and managed. The relevant NSW Public Health Unit advises on the public health and recycled water quality aspects of the application. Office of Water regional officers are also consulted to advise on any known operational concerns.

6. The Office of Water may request further information
A meeting or teleconference between the applicant and the Office of Water and/or NSW Health may be held to discuss aspects of the proposal that require further information.

7. The applicant submits further information

8. The Office of Water may deny the application or approve it with conditions
Standard conditions include a requirement for annual return and submission of a compliance report. For a list of the standard conditions, refer to Section 60 approvals – water recycling standard conditions at www.water.nsw.gov.au.

More information
Visit www.water.nsw.gov.au or contact Nanda Altavilla, Recycled Water Assessment Specialist at nanda.altavilla@services.nsw.gov.au or on 02 9372 9231.