



NRAR Board meeting - Minutes

MEETING	NRAR Board meeting		
MEETING NO.	No.13	DATE	14 August 2018
LOCATION	Level 48 Kingfisher Room	TIME	1.00pm – 5.00pm
BOARD INVITEES	Craig Knowles (Chair), Ilona Millar (member), Bruce Brown (member)		
NRAR INVITEES	Grant Barnes (Chief Regulatory Officer), Russell Johnston (Executive Officer), Ryan Lynn (Senior Project Officer)		
OTHER INVITEES	Listed next to relevant agenda item		
APOLOGIES	Nil		
PREPARED BY	Ryan Lynn (Senior Project Officer)		
CONFERENCE DETAILS	Video - https://www.industry.nsw.gov.au/vc/254540 ; Telephone - (02) 63914540		

Previous meeting

New/Continuing action items following meeting	Person responsible	Due date	Notes
Prepare a de-identified case report on the Stop Work Order	Director Operations East	August	Director Regulatory Operations East working in conjunction with DOI Communications on strategy for communicating out compliance outcomes.
Invite NBAN to attend a future NRAR Board meeting	Board Secretariat	August	CRO Grant Barnes to contact NBAN for discussion.
Information on Induction/Onboarding Plan	Director Capability & Coordination	August	August agenda item.
Briefing for the Board on the 2018 People Matters Employee Survey (PMES) results for NRAR	Director Capability & Coordination	September	
Floodplain Harvesting – Practical case example	Board Secretariat	August October	Advice from Nicola Mead that Floodplain team will require until late September to have required information – delayed to October.
Ombudsman’s report response	Chief Regulatory Officer	August	To be shared with Board offline once prepared.

This meeting

Agenda Item	Notes
Confirm Minutes Declaration of conflict of interests	<ul style="list-style-type: none"> Minutes of 10 July 2018 were confirmed. No declarations of a conflict of interest.
General Business Update	<ul style="list-style-type: none"> Grant Barnes shared his draft Performance Development Plan which was endorsed by the Board with the note goals and measures should

	<p>be explicitly linked to the recommendations of Matthews and other independent reports.</p> <ul style="list-style-type: none"> • The Board approved release to staff of organisational capability reviews on the DOI Water function completed in 2017. • The Board noted Mr Barnes' speech at the Cotton Australia annual conference and approved publishing the speech on the NRAR website. • Mr Barnes advised the Board of the commencement of nine additional Senior Investigators within NRAR during August to improve our regulatory presence. The Board recommended a media release to update stakeholders on our increased presence.
<p>NRAR Strategic Plan <i>Invitee: Kaia Hodge (Director Regulatory Innovation)</i></p>	<ul style="list-style-type: none"> • Kaia Hodge presented to the Board work the NRAR Executive has completed on a strategic plan. Ms Hodge advised that next step is a consultation process with staff on a draft strategic plan. • Ms Hodge noted the intent to pursue two-year business plans to allow them to feed into the budget planning process. • The Board endorsed the approach being taken by the Executive, with the additional recommendation that NRAR engage with the Department on the work on Water Sharing Plans to ensure effective compliance frameworks are included.
<p>NRAR Induction Plan <i>Invitees: Margaret Sexton (Principal Policy Officer), Tim Gilbert (Director Regulatory Capability & Coordination)</i></p>	<ul style="list-style-type: none"> • Margaret Sexton presented to the Board on an Induction and Onboarding strategy for new staff to NRAR. The comprehensive plan covers systems, values and required organisational and role knowledge. • The Board endorsed the approach, and recommended that appropriate budget be allocated to induction/onboarding programs.
<p>Update – Policy/legislative reforms <i>Additional attendees: Emma Solomon (Group Director Water Renewal Taskforce), Susan Alchin (Principal Legal Officer)</i></p>	<ul style="list-style-type: none"> • Emma Solomon provided an update on expected timelines for the development and consultation on the Regulations. • Ms Solomon advised of the recent Technical Metering Forum and the impact the discussion at this forum had on the drafting of the regulations.
<p>Compliance Case Management Update <i>Additional attendee: Gregory Abood (Director Regulatory Operations East)</i></p>	<ul style="list-style-type: none"> • Gregory Abood provided an update to the Board on the current compliance cases with NRAR. • It was noted that there has been a reduction in cases across the last month, which Mr Abood attributed to improved triage and work allocation/prioritisation. • Mr Abood advised of nine additional Senior Investigators commencing this month to support improved management of existing cases.
<p>Prosecutions</p>	<ul style="list-style-type: none"> • The Board considered two matters and recommended the CRO to proceed to prosecution, subject to additional evidence being gathered as recommended by Counsel (confidential).

New/Continuing action items following meeting	Person responsible	Due date
Briefing for the Board on the 2018 People Matters Employee Survey (PMES) results for NRAR	Director Capability & Coordination	September
Continue addressing inherited legacy compliance cases	Operations Directors	August
Case Management Update to be a standing agenda item	Board Secretariat	Ongoing

Next meeting

Wednesday 12 September