

MEETING	Community Consultative Committee (CCC) - Eden Breakwater Wharf Extension Project		
MEETING NO.	22	DATE	Wednesday, 23 August 2017
LOCATION	Captain's Table – Eden Fishermen's Club	TIME	6.00pm
ATTENDEES	Leanne Scott, Gail Ward, John Aveyard, Rob Bain, Richard Lamacraft, Megan Cleary, Graham Stubbs, Mike Skitt, Mike Crandell, Chantel Steele, Simon Wakefield, Mark Lomas, Garry Ward, Greg Thomson, Coral Reynolds		
APOLOGIES	Jenny Robb, Natalie Godward, Debbie Meers, Dr Denis Lawrence, Andrew Dooley, Glenn Vardy, Tim Whitaker, Kell Dillion, Robin Arthur		
PREPARED BY	Coral Reynolds		

1. Acknowledgement to Country, welcome and apologies

Greg acknowledged the traditional custodians and peoples of the Country, both land and sea, and paid his respects to Elders past and present.

2. Actions from the previous meeting

Actions from the previous meeting were as follows:

- Provide 'Traffic Management' fact sheet to the group prior to the commencement of site works – this has been incorporated into the September 2017 update which has been drafted and is in the publishing approval process. Once approved by the Department of Industry the update will be provided to CCC members.
- Provide 'Access to Shelly's Beach' fact sheet to the group prior to the commencement of site works – this has been incorporated into the July 2017 project update and provided to CCC members.
- Provide 'Multipurpose Jetty Upgrade' fact sheet to the group prior to the commencement of site works – This project will be delivered by the Coastal Infrastructure unit and a fact sheet will be provided closure to the works commencing on the Multipurpose Jetty.
- Department of Industry – Lands & Forestry to work with Cruise Eden to ensure that alternative pick up/drop off area is fit for purpose and ready for cruise season – the Department is working closely with Cruise Eden to ensure the area is fit for purpose and this will be ongoing for the duration of the project.
- Provide information on the location of new swing mooring locations once RMS have finalised locations – Greg is waiting for RMS to provide a plan. Once this has been received Greg will provide to CCC members.
- Notification in the local paper regarding the closure of the Breakwater Wharf and adjacent area – this has been completed.
- Organise contact details for the remaining two secondary schools to undertake a project presentation – Coral will liaise with the schools and arrange these presentations.
- Consider the possibility of undertaking additional presentations to services clubs and local radio – Coral will pursue these opportunities.
- Information about NEIS will be distributed to the group with the last meeting minutes – noted.

3. Review of Terms of Reference

Greg discussed the requirements to review the Terms of Reference for the CCC some of the changes to the Terms of reference could include the following:

- The role and the responsibilities of the Independent Chairperson – Greg advised that the Department is currently working with the DP&E to finalise. In the interim, Greg will continue to chair the meetings until an appointment has been made.
- Provision of committee training – this is available to members if they believe this is required.
- Dispute resolution process – the Independent Chairperson will be responsible for issue resolution.
- Information sharing (environmental performance, community relation) – this is a two-way relationship with the CCC members to share information and provide feedback to the project team.
- The clause related to review of the committee's effectiveness – the DP&E can review and remove any committee members if required.

Greg advised he will amend the Terms of Reference and send to CCC members for their review.

4. Code of Conduct / Declaration of Pecuniary and Non-Pecuniary Interests

Greg advised he has received a number of completed forms from the CCC members and also provided the forms to members that were unable to attend the CCC Workshop for completion.

5. State Planning Approvals

Greg advised that all state planning approvals have been issued and all the post approval documents have been approved by DP&E. The following Management Plans and sub-plans have been developed for the commencement of Stage 1:

- Environmental Representative Approval
- Construction Environmental Management Plan
- Aquatic Ecology Sub-plan and Monitoring Program
- Noise and Vibration Sub-plan and Monitoring Program
- Night Dredging Protocol
- Traffic, Access and Transport Sub-plan
- Water Quality Sub-plan and Monitoring Program
- Pollution Incident Response Management Plan
- Community Communication Strategy
- Staging Report
- Pre-Construction Compliance Report
- Compliance Tracking Program

The CCC was advised that these documents will be published on the project website in the coming week.

6. Project update

A project update was provided as follows:

- The dredge is scheduled to leave Melbourne on 29 August 2017 – subject to weather conditions.
- Dredging will commence on or around 4 September 2017 and will be undertaken 24 hours, seven days a week for up to 15 weeks (subject to geotechnical and weather conditions, etc.)
- Weekly compliance reports to be submitted to DP&E for dredging between 10 pm – 7 am and a Night Dredging Assessment Period Report to be submitted after 3 weeks of dredging.
- Site closure – temporary fencing has been installed, site offices established, footpath marking and zebra crossing completed.

- Water quality monitoring buoys are in place in Cattle Bay, at the Eden Mussel Farm, Lookout Point and Quarantine Bay (which is the baseline buoy). A dashboard has been developed to track performance and has warnings system in place for the water quality trigger levels and if the buoys are malfunctioning.
- Swing mooring relocation has been completed by RMS. Seven moorings were relocated and RMS will provide a map of the relocated moorings to the CCC.
- Marine structures - 8 companies have submitted tenders, tender evaluation and negotiations are ongoing, the award of the contract is expected in October with works to commence in early 2018 after dredging and scour protection works has been completed.

7. Community Feedback

Greg provided project cards to meeting attendees and advised that the 1800 number and email address go directly to Coral.

No feedback was provided from the CCC members

8. Other items

Richard mentioned that there had been issues with water quality monitoring buoys and noted that he's heard that between one and three of the moved moorings might be relocated closer to the batter. Greg advised that he will follow up with RMS.

Leanne asked about expected dredging noise levels. Greg advised it will be a dull humming background noise similar to an air conditioner. Simon discussed noise monitoring at 3 sensitive receivers. Leanne asked the locations and Chantel advised that these will be at the locations previously used.

Mike Skitt asked about any other construction noises that may take place at night. Greg advised only dredging activities will be undertaken from 10 pm to 7 am, and that non-dredging activities must be undertaken during normal construction hours which are from 7 am to 6 pm Monday to Friday, and 8 am to 1 pm Saturdays.

9. Eden Cruise Industry Strategy

Megan introduced herself and her role in the organisation within the Shoalhaven, Eurobodalla and Bega Valley Regions, their existing relationships with local organisations and the focus on four broad strategies to achieve the objective of increased cruise vessel visitation:

- #1 - provision of strategic enabling infrastructure
- #2 - promotion of Eden as a unique cruise industry destination to build visitation numbers
- #3 - help local organisations to exploit business development opportunities
- #4 - support new product development to enhance the Eden cruise experience

The approach is as follows:

- Promotion: \$300,000 secured to undertake activities over 2 years; program of activities under development with Bega Valley Shire Council.
- Business Development: Leverage the expertise and services of TAFE, Business Connect, Destination Southern NSW, Destination NSW and others.
- Product Development: Work with local partners: Sapphire Coast Tourism and Eden Chamber of Commerce.

Megan gave an overview of the development of a benefits realisation strategy which covers how they deliver value to the local community during business case development.

Rob asked about the Project Control Group within Crowns Land and where they fitted into the Port Precinct Master Plan. Megan advised that the Cruise Strategy was separate but the makeup and approach of the Project Control group will be finalised shortly.

John noted that one of the successes of the cruise ship program to date has been the welcome they have received at the Port by volunteers and with an increased number of cruises the volunteers may not be able to cope. Megan advised she has had this discussion with Cruise Eden. This hasn't been addressed in the strategy but talks about marketing Eden to cruise operators, upskilling existing businesses and leveraging training from TAFE and other training providers. Graham talked about how this can be progressed without dissociating the volunteers and community goodwill. Graham encouraged CCC members to come forward with ideas.

John noted that many organisations in the region rely on volunteers and that many are ageing which can put a burden on the volunteers and volunteering organisations within the community.

Rob talked about the Safe Harbour Project; that other ports in the region are very busy and generating a lot of tourism (e.g. Batemans Bay has a chandlery and eateries). Megan talked about capacity building and encouraging small businesses to access.

Gail talked about the TAFE students who are volunteers and levels of supervision required. Graham advised he previously was employed by TAFE and that TAFE is evolving. Graham noted that TAFE needs to be more customer focused and to let TAFE know what industry requires. There are opportunities in the VET sector to restructure and tailor programs around community needs.

Leanne advised she has been concerned about the industry strategy and helping businesses survive in the off season. Leanne queried if there were any lessons learnt from other locations.

Megan advised that they will be focussed on enticing repeat visits throughout the year from people who have visited the area on a cruise, and is working with a business advisor to determine what is viable for each business for sustainability for the entire year.

Graham advised he has been working with Canberra Airport as there are now international flights to Canberra and he is expecting visitors to come to Eden as a destination.

Gail raised the importance of working with Sapphire Coast Tourism to build the region as an all year destination. As a result of a blog in Singapore Gail had visitors flying to participate in diving and kayaking activities that had featured in the article. There have recently been a few excellent magazine articles nationwide that paint a picture of this being an all round, not to be missed destination.

10. Other agenda items

Gail discussed that at a Chamber of Commerce meeting it was noted that there is an opportunity to display project information in shop windows in Eden. Coral advised she has spoken with Jenny Robb and will be meeting with her in the next few days to progress having a possible pop-up shop or display.

11. Next Steps

Greg advised that the next CCC meeting will be held on 27 September 2017.

Meeting attendees were thanked for attending.

The meeting closed at 6.50pm.