



NRAR Board meeting - Minutes

MEETING	NRAR Board meeting		
MEETING NO.	No.25	DATE	9 October 2019
LOCATION	Sydney	TIME	12:30 pm – 5:00 pm
BOARD INVITEES	Craig Knowles (Chair), Ilona Millar (member), Bruce Brown (member)		
NRAR INVITEES	Grant Barnes (Chief Regulatory Officer), Russell Johnston (Executive Officer), Sharon Ryan (A/g Board Secretariat & Executive Assistant to CRO)		
OTHER INVITEES	Listed next to relevant agenda item		

Agenda Item	Notes
Housekeeping	Minutes of 17 September were adopted No declarations of a conflict of interest.
General Business Update	CRO Grant Barnes provided a paper for the Board: <ul style="list-style-type: none"> • Noted recent NRAR media releases • L&A meetings with Irrigation Corporations • Budget Estimates hearings will now occur twice a year, February and September • Budget Estimate Supplementary questions – answered and endorsed. • Non-financial report – positive effect of campaigns highlighted; noted highest incoming cases this month, if this continues the drivers will be brought back to the Board for discussion.
Prosecutions Update Invitee: Jen Davis via VC	Ms Davis presented information on current and future prosecutions using a new reporting table. The Board requested additional details to be included and requested regular updates going forwards.
IPART- verbal Update Invitee: Tim Gilbert via VC	Mr Gilbert provided current status of IPART submission. The Board provided some strategic direction on aspects of the submission and was satisfied to have the complete briefing delivered at November Board meeting.
L&A Improvement Plan Invitee: Graeme White via VC	The Board approved the proposed strategic direction for the Licensing & Approvals function in NRAR, subject to Ministerial delegation of these functions. Continued regular reporting is to be added to the ongoing Board Agenda.

<p>Legislative Amendments proposals update Invitee: Elise Trask</p>	<p>The Board asked for more detail to be included in reporting to identify risk category/priority of each item.</p> <p>The Board agreed to the identified legislative proposals and prioritisation for Q2 2019/20.</p> <p>The NRAR Board noted the legislative proposals process map.</p>
<p>Review of Triage Invitee: Kaia Hodge</p>	<p>Ms Hodge advised that the new process commenced on 29 July.</p> <p>The Board noted recent and further planned changes to improve NRAR's triage process</p> <p>The Board noted the establishment of a Triage Governance Committee to oversee the outcomes and direct ongoing improvement and change management for NRAR's triage process</p>
<p>WRT Update - Standing Monthly Item Invitee: Aaron Walker</p>	<p>The Board revisited aspects of data logging and telemetry requirements in light of 12 month deferral.</p>
<p>Modern Regulator Improvement Tool (MRIT) Invitee: Kaia Hodge</p>	<p>The Board agreed that this is a useful tool for the development of the modern regulator we strive to be.</p>
<p>Annual Ethics Report Invitees: Margaret Sexton</p>	<p>The Board agreed to at least Annual reporting on Ethics, to coincide with PMES and workforce data.</p> <p>The Board noted the NRAR annual report on ethics performance.</p> <p>The Board noted that the <i>NRAR Culture Plan</i> is to be finalised and submitted for Board approval.</p> <p>The Board endorsed, subject to minor changes requested, the publication of NRAR's updated ethics framework: <i>Embedding Ethics into NRAR's 'DNA'</i>.</p>
<p>Forward scheduling</p>	<p>Dates for 13 November and 11 December confirmed.</p> <p>Held over to next meeting</p> <ul style="list-style-type: none"> • Discuss potential regional meetings for February • Discuss 2 day stakeholder engagement in March

New/Continuing action items following meeting	Person responsible	Due date
Brief Bruce Brown on NRAR finances outside of Board meeting schedule	Chief Regulatory Officer / Board Secretariat	monthly
Reporting Matrix- Licensing & Approvals - continuous improvements	Director Regional Water Regulation (West – Murray Darling)	Bi- monthly
Independent review of proposed case triage methodology	Chief Regulatory Officer	Once available
Report back on strategic options to address how NRAR can manage its monitoring & audit work plan	Chief Regulatory Officer	November
Advice on the forward-contract nature of agricultural commodities to better understand the implications for	Chief Regulatory Officer	November

Next meeting

Wednesday 13 November