



## NRAR Board meeting - Minutes

MEETING	NRAR Board meeting		
MEETING NO.	No.12	DATE	10 July 2018
LOCATION	Level 49 Secretary Board Room	TIME	1.00pm – 4.45pm
BOARD INVITEES	Craig Knowles (Chair), Ilona Millar (member), Bruce Brown (member)		
NRAR INVITEES	Grant Barnes (Chief Regulatory Officer), Kirsty Ruddock (Director Regulatory Investigations & Compliance), Margaret Sexton (A/Director Innovation), Russell Johnston (Executive Officer), Ryan Lynn (Senior Project Officer)		
OTHER INVITEES	Listed next to relevant agenda item		
APOLOGIES	Nil		
PREPARED BY	Ryan Lynn (Senior Project Officer)		

### Previous meeting

New/Continuing action items following meeting	Person responsible	Due date
Update on Floodplain Harvesting; questionnaire, next steps, funding & challenges.	Director Operations West	July meeting
Prepare a de-identified case report on the Stop Work Order	Director Operations East	August meeting
Report on trading of temporary water	Executive Officer	July/August meeting
Report on Water Sharing Plans	Executive Officer	August/September
Invite NBAN to attend a future NRAR Board meeting	Board Secretariat	August/September

### This meeting

Agenda Item	Notes
Confirm Minutes Declaration of conflict of interests	<ul style="list-style-type: none"> <li>Minutes of 27 June 2018 were confirmed.</li> <li>Board Chair Craig Knowles declared a potential conflict of interest with Leppington Pastoral, an entity noted in the Ombudsman's report. The Board resolved that Mr Knowles will not take part in any future discussion or decision relating to matters of Leppington Pastoral.</li> </ul>
General Business Update	<ul style="list-style-type: none"> <li>Grant Barnes provided an update on the current case load of open compliance matters.</li> <li>Inherited and new cases are being triaged and assigned to Investigators on a risk-weighted basis.</li> <li>Mr Barnes advised of action underway to bring on additional resources and expedite action on open cases.</li> </ul>
NRAR Operational Structure	<ul style="list-style-type: none"> <li>Grant Barnes advised that consultation with staff is currently underway on the proposed NRAR structure and staff placement. Consultation closes 11 July and intent is to finalise and communicate structure to staff in week commencing 16 July.</li> <li>It was noted that contract labour would continue to be engaged whilst recruitment is underway to vacant roles within the structure.</li> <li>The Board requested advice on the induction and onboarding plan for new staff.</li> </ul>
Ombudsman's Report	<ul style="list-style-type: none"> <li>The Board noted the release of the Ombudsman's report into Water Management and resolved to respond independent of the Department</li> </ul>

	<p>of Industry.</p> <ul style="list-style-type: none"> <li>The Board requested NRAR to prepare a response to the Ombudsman addressing the recommendations of the report when it is released – for Board approval prior to delivery.</li> </ul>
<p>Update – Policy/legislative reforms <i>Additional attendees: Emma Solomon (Group Director Water Renewal Taskforce), Susan Alchin (Principal Legal Officer)</i></p>	<ul style="list-style-type: none"> <li>Emma Solomon provided an update on the water legislative amendment package, including next steps for NRAR in supporting the development of regulations.</li> <li>The Board requested regular updates across the suite of the regulatory package.</li> </ul>
<p>NRAR Ethics Framework <i>Additional attendee: Don Munro (Group Director Water Renewal Taskforce)</i></p>	<ul style="list-style-type: none"> <li>Don Munro presented on the draft ethics framework for NRAR.</li> <li>The Board requested a preamble be included explaining how the public sector value of ‘Service’ applies to NRAR as a regulator.</li> <li>The Board requested to be updated on ethics and culture biannually.</li> </ul>
<p>Floodplain Harvesting <i>Additional attendees: Nicola Mead (Project Leader Healthy Floodplains), Graeme White (Director Operations West)</i></p>	<ul style="list-style-type: none"> <li>Nicola Mead presented on the Healthy Floodplains project and strategies for existing works and a compliance strategy for floodplain water take.</li> <li>The Board requested practical examples on how the strategy may impact floodplain catchments to better understand the impacts for NRAR and the regulated community.</li> </ul>
<p>Prosecutions</p>	<ul style="list-style-type: none"> <li>The Board considered a matter and recommended the CRO to proceed to prosecution (confidential).</li> </ul>
<p>Other Matters</p>	<ul style="list-style-type: none"> <li>The Board requested that the rebranding of materials to NRAR be expedited.</li> <li>An initial information package on trading of temporary water was circulated at the end of the meeting for Board members to provide feedback on offline. Further info to be provided offline if required.</li> </ul>

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Information on Induction/Onboarding Plan	Director Capability & Coordination	August
Briefing for the Board on the 2018 People Matters Employee Survey (PMES) results for NRAR	Director Capability & Coordination	September
Floodplain Harvesting – Practical case example	Board Secretariat	August
Ombudsman’s report response	Chief Regulatory Officer	August

### **Next meeting**

Tuesday 14 August– 1.00pm