



MEETING	NRAR Board Meeting		
MEETING NO.	01	DATE	10 January 2018
LOCATION	Secretary's Boardroom, MLC Building	TIME	9.00 – 1.00pm
ATTENDEES	Craig Knowles (Chair), Ilona Millar (member), Bruce Brown (member), Ross Carter (CRO), Kendy Burke (Executive Officer)		
APOLOGIES	n/a		
PREPARED BY	Kendy Burke (Executive Officer)		

**This meeting**

Item	Issue	Action
1.	<p><b>Board Charter and draft code of conduct principles</b></p> <p>The Board discussed the circulated draft Board Charter and draft Board Code of Conduct principles</p>	<p>The Board endorsed the Board Charter for publication</p> <p>The Board endorsed draft Board code of conduct principles.</p> <p>Board to review the draft Board Code of Conduct at its next meeting.</p>
2.	<p><b>Board Operating Manual</b></p> <p>The Board discussed the circulated Board Operating Manual. The Manual provides guidance for the Board on its roles, responsibilities, meeting and secretariat arrangements.</p>	<p>Board members to fill out the required forms to register their personal details with the Department.</p>
3.	<p><b>Legal briefing</b></p> <p>Andrew MacDonald, Manager Natural Resources Law, Legal briefed the Board on its legal responsibilities.</p>	<p>The Board was briefed on its functions of the Board as articulated in Schedule 1 of the <i>Natural Resources Access Regulator Act 2018</i>.</p> <p>The Board was advised that delegations in place can remain whilst Board familiarises itself with the nature of the work and that members have no personal liability under the Act.</p> <p>Schedule discussion on delegations for a later meeting</p>
4.	<p><b>Board program of work</b></p> <p>The Board discussed the circulated Board forward program of work.</p>	<p>The Board was advised that the program of work reflected the key recommendations of the Ken Matthews' reports and good governance practices however timeframes for delivery may need to be adjusted over time to align with contextual priorities</p> <p>The Board endorsed its program of work.</p> <p>Prepare a one page diagrammatic Board work</p>

Item	Issue	Action
		program for publication
5.	<p><b>Minister visit</b></p> <p>The Minister Niall Blair MP, Sean O'Connell (Chief of Staff), Darcy Moar (Senior Policy Advisor) and Sam (Policy Advisor) met with the Board</p>	<p>The Minister welcomed the Board to their respective roles and outlined his expectations for the Board to establish and oversight the NRAR as a best practice regulator.</p> <p>The Minister noted that the NSW Government, and he as Minister, were committed to ensuring the success of the NRAR and the broader water reforms and the need to restore community confidence in water regulation.</p> <p>A formal letter of expectations will be issued and published on the NRAR website.</p>
6.	<p><b>Draft NRAR Establishment Plan</b></p> <p>A draft Establishment Plan was circulated for discussion.</p>	<p>The Board deferred discussion on the circulated draft Establishment Plan to the 24 January meeting</p>
7.	<p><b>Other matters</b></p>	<p>Organise briefing on water reform package</p> <p>Organise briefing on Water Resource Plans and licensing</p> <p>Organise briefing on floodplain harvesting work</p> <p>Standing item for agendas every quarter – policy update and risk register review</p> <p>Organise meetings with stakeholders including the following:</p> <p>ICAC, Ombudsman, IPART, Murray Darling Basin Authority, Commonwealth Environmental Water Holder, Ethics Centre, environmental groups including Total Environment Centre and Australian Conservation Foundation, Wentworth Group of Scientists, Environmental Defenders Office, NSW and national irrigator associations</p>

**Next meeting**

Wednesday 24 January