

## Crown land conveyancing search application

Use this form to request a conveyancing search. For used by solicitors and conveyancing agents only.

### Important information

Search results will not be provided until full payment has been received unless approved for monthly billing. A separate application is required for each individually rateable property. Customers who receive personal information in response to this request are reminded that they may be subject to the provisions of NSW and/or Commonwealth privacy legislation regarding the storage, use and disclosure of personal information.

### Contact us

For more information, please contact us at:

NSW Department of Planning, Industry & Environment—Crown Lands

PO Box 2155  
DANGAR NSW 2309

Phone: 1300 886 235

Fax: 02 4925 3517

Email: [searches@crowmland.nsw.gov.au](mailto:searches@crowmland.nsw.gov.au)

Web: [industry.nsw.gov.au/lands](http://industry.nsw.gov.au/lands)

### Fee

\$112.00 - For further information please refer to the NSW Department of Planning, Industry & Environment—Crown Lands website.

### Privacy statement

The personal information you provide on this form is subject to the Privacy & Personal Information Protection Act 1989. It is being collected by NSW Department of Industry and will be used for purposes related to this application. NSW Department of Planning, Industry & Environment will not disclose your personal information to anybody else unless authorised by law. The provision of this information is voluntary or required to be supplied. If you choose not to provide the requested information we may not be able to process this application. You have the right to request access to, and correct details of, your personal information held by the department. Further information regarding privacy can be obtained from the NSW Department of Planning, Industry & Environment website at [www.industry.nsw.gov.au/legal/privacy](http://www.industry.nsw.gov.au/legal/privacy)

Fields marked with \* are mandatory

## Solicitor or search agent details

Business name	
Business address	
Postal address	
Work telephone	
Mobile telephone	
Solicitor/Search agent contact name	
Email address	
Solicitors reference*	

## Search criteria

The search is required for the purposes of	<input type="checkbox"/> Sale	<input type="checkbox"/> Purchase	<input type="checkbox"/> Other please specify:
Account/Tenure			
Holder/s			
<b>Lot/DP details*:</b> (an annexure should be enclosed with the application if required)			
Note: Confirmation of associated land may be requested at the time of the search.			
I am acting on behalf of*	<input type="checkbox"/> Purchaser	<input type="checkbox"/> Vendor	
Name*			
Address*			
<b>Search should disclose the status of the account as at (Date) *:</b>			
A date is required so that correct information can be provided in respect to potential required adjustments at settlement.			

## Declaration

I hereby undertake to use this information only for a lawful purpose with respect to the conveyance of land. I acknowledge that payment will accompany this application.

<b>Name*</b>	
<b>Applicant's signature*</b>	
<b>Date*</b>	

## Lodgement

Payment by cheque or money order payable to Department of Planning, Industry & Environment—Crown Lands

Mail to: NSW Department of Planning, Industry & Environment—Crown Lands, PO Box 2155, DANGAR NSW 2309

Email the completed form to: [searches@crowland.nsw.gov.au](mailto:searches@crowland.nsw.gov.au) (for monthly account holders only)

Office use only – Refer to the Receipting and Referrals Codes Document					
<input type="checkbox"/> BCD	Code	TPS		Fee Paid	
Receipt Number		Date		Account Number	
Entered by				Date entered	