

# Application form

## New water access licence with a specific purpose



December 2019 Natural Resources Access Regulator



**Use this form to apply for a new water access licence with a specific purpose under section 61(1)(a) of the *Water Management Act 2000*.**

A water access licence permits the licence holder to take water allocations credited to the licence in accordance with the terms and conditions of the licence.

Water taken under a water access licence with a specific purpose can only be used for the specific purpose for which the licence was granted.

### For information and enquiries

Visit [industry.nsw.gov.au/water/licensing-trade/licences/types/water-access](http://industry.nsw.gov.au/water/licensing-trade/licences/types/water-access)

Call NRAR on 1800 633 362 during business hours or email [nrar.servicedesk@industry.nsw.gov.au](mailto:nrar.servicedesk@industry.nsw.gov.au).



### Who can apply?

Any person can apply for a new water access licence with a specific purpose.

### Who can use this application form?

Responsibilities for granting and managing water access licences are shared between the Natural Resources Access Regulator (NRAR) and WaterNSW.

This application form is for use by NRAR customers, including:

- government agencies, including NSW and federal government agencies and councils
- state-owned corporations
- major utilities, water supply authorities and licensed network operators under the *Water Industry Competition Act 2006*
- major developments (state-significant developments and state-significant infrastructure)
- mining companies
- irrigation corporations
- schools and hospitals
- Aboriginal communities and businesses
- those engaged in floodplain harvesting.

If you are not in one of the above categories, visit the WaterNSW website at [waternsw.com.au](http://waternsw.com.au) for application forms and information about specific-purpose access licences.

### How to complete and submit this application form

Information about how to complete and submit this application form is provided in the *Guide to applying for a new water access licence with a specific purpose* at [industry.nsw.gov.au/water/licensing-trade/approvals/applications-fees](http://industry.nsw.gov.au/water/licensing-trade/approvals/applications-fees)

### Information about application fees

For information about application fees for a new water access licence go to [industry.nsw.gov.au/water/licensing-trade/approvals/applications-fees](http://industry.nsw.gov.au/water/licensing-trade/approvals/applications-fees)

OFFICE USE ONLY	Fee paid: Officer signature: Application number:	Customer receipt number: Date: Acceptance date:
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## Section A: Payment of application fee

Please refer to the fact sheet: *Water licences—application fees 2019–20* to confirm fee amounts, available at [industry.nsw.gov.au/water/licensing-trade/approvals/applications-fees](http://industry.nsw.gov.au/water/licensing-trade/approvals/applications-fees). For credit card payments, an NRAR officer will contact the payer to take payment.

A1 Specify proposed method of payment for application fee		<input type="checkbox"/> Credit card	<input type="checkbox"/> Cheque
Payer	A2 Name	A3 Phone	A4 Email
	A5 Company name (if applicable)		A6 ACN

## Section B: Applicant details

If there are more than two applicants, photocopy/print multiple copies of this blank page, complete it and attach it to this form.

B1	<b>Applicant 1</b>		
B2	Title ( <i>Mr, Mrs, Ms</i> )	B3 Family name	B4 Given name(s)
B5	Company name ( <i>if applicable</i> )		
B6	Position held		
B7	ACN		
B8	Postal address		
B9	Town	B10 State	
B11	Country	B12 Postcode	
B13	Phone	B14 Alternate phone/mobile	
B15	Email		
B16	<b>Applicant 2</b>		
	Title ( <i>Mr, Mrs, Ms</i> )	Family name	Given name(s)
	Company name ( <i>if applicable</i> )		ACN
	Position held		
	Postal address		
	Town	State	
	Country	Postcode	
	Phone	Alternate phone/mobile	
	Email		
B17	If more than two applicants, specify total number of applicants		

## Section C: Contact person for application

Only complete this section if a person other than the applicant will be dealing with this application.

C1	Title ( <i>Mr, Mrs, Ms</i> )	C2 Family name	C3 Given name(s)
C4	Postal address		
C5	Town	C6 State	
C7	Country	C8 Postcode	
C9	Phone	C10 Email address	

## Section D: Water access licence tenancy

If tenants in common, list all applicants. If the space provided is insufficient, photocopy or print multiple copies of this page.

D1	Licence to be held by: <input type="checkbox"/> Sole holder <input type="checkbox"/> Joint tenants <input type="checkbox"/> Tenants in common*		
*If the licence is to be held by tenants in common, provide details:			
D2 Name of tenant in common		to hold _____ fraction of licence	
D3 Name of tenant in common		to hold _____ fraction of licence	

## Section E: Water access licence details

E1 Specify the category or subcategory of the new WAL

E1.1 Category:

E1.2 Subcategory:

E2 Specify the water source from which to take water

E2.1 Water Sharing Plan:

E2.2 Water source:

E3 Specify the management zone in the water source from which to take water (if applicable)

Management zone:

E4 In what circumstance is the access licence is proposed to be used?

E5 Specify the volume of water applied for: \_\_\_\_\_ megalitres per year

E6 Provide details of the calculations for determining the volume of water applied for

E7 Complete the following table to provide details of the location where water is to be used.

You do not need to complete the table if the water is to be taken under an access licence with the category 'local water utility' or subcategory 'town water supply'.

Lot	Section	DP	Parish	County	Easting (GDA94) or Latitude	Northing (GDA94) or Longitude

## Section F: Declaration of applicant/s

**All applicants listed in Section A must sign this declaration.** If space is insufficient, photocopy or print multiple copies of this page.

I/We, the undersigned applicants, acknowledge and agree that:

- a) I/we apply for a new water access licence with a specific purpose as described in this application
- b) this application will be determined in accordance with the *Water Management Act 2000* and any associated regulations or guidelines as in force from time to time, and that no right or entitlement shall arise pending determination of this application and that any such determination may be subject to conditions
- c) the authorised contact person (where applicable) is authorised to act for an on my behalf in relation to any aspect of this application unless other notified to us, and that the department will rely on information provided by the authorised contact person in its consideration of this application
- d) the Crown in right of the State of New South Wales, including the department and its officers, employees, agents and successors ('the State'), accepts no liability in relation to any action, proceeding, claim, demand, cost, loss, damage or expense (including reasonable legal costs or expenses) arising directly or indirectly as a result of or in connection with this application or any act or omission of the State in connection with this application and I/we hereby agree to release and indemnify the State from and against any such action, proceeding, claim, demand, cost, loss, damage or expense to the fullest extent permitted by law
- e) all information contained in this application is accurate, true and complete and that the State will rely on such information
- f) the State does not provide any legal, financial or technical advice in connection with this application and that any such advice, if required, is to be obtained independently
- g) details about any licence arising out of this application will be recorded in the publicly available Water Access Licence Register pursuant to the *Water Management Act 2000*
- h) if this application is incomplete it may not be accepted
- i) more information may be requested if it is considered that it would be relevant to the consideration of this application.

### For applications made by individuals:

<b>Name (1):</b>	<b>Signature</b>	<b>Date</b>
<b>Name (2):</b>	<b>Signature</b>	<b>Date</b>

### For applications made by a corporation

Executed for and on behalf of the applicant in accordance with section 127 of the *Corporations Act 2001* Cwth (if a company) or by its duly authorised officer (for other types of corporation).

**Name of corporation:**

**Position of signatory:**

Company director       Company secretary       Duly authorised officer

<b>Name of signatory (1):</b>	<b>Signature</b>	<b>Date</b>
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**Position of signatory:**

Company director       Company secretary       Duly authorised officer

<b>Name of signatory (2):</b>	<b>Signature</b>	<b>Date</b>
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## Privacy statement

The personal information you provide on this form is subject to the *Privacy and Personal Information Protection Act 1998*.

It is being collected by the department and will be used for purposes related to assessing and processing your application, or in connection with the operation of any approval granted, or for research-related purposes such as customer surveys. It may be used from time to time to contact you about the services the department provides.

The department will not disclose your personal information to anybody else unless authorised by law.

The provision of this information is voluntary. However, if you choose not to provide the requested information we will not be able to process your application.

You have the right to request access to, and correct details of, your personal information held by the department.

Further information regarding privacy can be obtained from the department's website at [industry.nsw.gov.au/privacy](https://industry.nsw.gov.au/privacy).

## Offences and penalties

It is an offence, under section 344 of the *Water Management Act 2000*, to make a statement that you know to be false or misleading in, or in connection with, this application. A corporation found guilty of an offence against section 344 is liable to a penalty not exceeding \$2.002 million. An individual found guilty of an offence against section 344 is liable to a penalty not exceeding \$500,500.

An access licence or approval may be suspended or cancelled under the *Water Management Act 2000* in certain circumstances. These include if the holder of the licence or approval is convicted of an offence under that Act.