



## SECTION 60 APPROVAL | LOCAL WATER UTILITY DAM WORKS

# Application process

To apply for Section 60 approval for the construction or modification of local water utility dams and flood retention basins, applicants should follow the process outlined below.

Step	Local water utility	NSW Dams Safety Committee	NSW Office of Water
1 Initial consultation	<ul style="list-style-type: none"> <li>Contact the Office of Water and Dams Safety Committee about the identified problem and the proposal to investigate the need for dam works.</li> </ul>	<ul style="list-style-type: none"> <li>Provide advice to the utility about the options study needed for the proposed works.</li> <li>Meet with the utility for discussion if needed.</li> </ul>	<ul style="list-style-type: none"> <li>Provide advice on Section 60 requirements and required studies needed for the proposed works.</li> <li>Meet with the utility for discussion if needed.</li> </ul>
2 Options study/investigation report	<ul style="list-style-type: none"> <li>Discuss the relevant draft study report and recommendations with the Dams Safety Committee.</li> <li>Incorporate comments from the Dams Safety Committee as required.</li> <li>Submit a final options study/investigation report to the Dams Safety Committee for endorsement, with a copy to the Office of Water.</li> </ul>	<ul style="list-style-type: none"> <li>Provide comments and recommendations to the utility.</li> <li>Meet with the utility to discuss the comments if needed.</li> <li>Endorse the final report and recommendations.</li> </ul>	<ul style="list-style-type: none"> <li>Review the final options study/investigation report.</li> </ul>
3 Concept design	<ul style="list-style-type: none"> <li>Submit a draft concept design report to the Dams Safety Committee, with a copy to the Office of Water for information.</li> <li>Revise and finalise the report, incorporating comments from the Dams Safety Committee.</li> </ul>	<ul style="list-style-type: none"> <li>Review the draft concept design report.</li> <li>Provide comments to the utility.</li> <li>Meet with the utility to discuss the comments if needed.</li> <li>Endorse the final concept design report and recommendations.</li> </ul>	<ul style="list-style-type: none"> <li>Review the final concept design report.</li> </ul>

		<ul style="list-style-type: none"> <li>Submit a final concept design report to the Dams Safety Committee for endorsement, with a copy to the Office of Water.</li> </ul>		
4	Section 60 approval	<ul style="list-style-type: none"> <li>Request Section 60 approval from the Office of Water.</li> </ul>		<ul style="list-style-type: none"> <li>Issue Section 60 approval with conditions to be met in final detailed design.</li> </ul>
5	Tender process	<ul style="list-style-type: none"> <li>Call tenders for the detailed design after Section 60 approval has been given.</li> <li>Complete the tender review process.</li> <li>Award the contract and inform the Dams Safety Committee and the Office of Water.</li> </ul>	<ul style="list-style-type: none"> <li>Provide advice to the utility as required.</li> <li>Attend the inception meeting if needed.</li> </ul>	<ul style="list-style-type: none"> <li>Provide advice to the utility as required.</li> <li>Attend the inception meeting if needed.</li> </ul>
6	Detailed design	<ul style="list-style-type: none"> <li>Submit the draft detailed design report, specifications and drawings to the Dams Safety Committee with a copy to the Office of Water for information.</li> <li>Address all issues and design changes raised by the Dams Safety Committee.</li> <li>Submit the amended detailed design report to the Dams Safety Committee for endorsement.</li> </ul>	<ul style="list-style-type: none"> <li>Attend design progress meetings.</li> <li>Review the final detailed design, specifications and drawings to ensure they have adequately addressed all of the issues and meet the requirements of a robust, safe and soundly based solution.</li> <li>Provide comments to the utility and request essential changes if needed.</li> <li>Meet with the utility for discussion if needed.</li> <li>Endorse the final detailed design.</li> </ul>	<ul style="list-style-type: none"> <li>Review the final detailed design.</li> <li>Meet with the utility for discussion if needed.</li> </ul>

**More information**

Visit [www.water.nsw.gov.au](http://www.water.nsw.gov.au) or contact David Stokes, Principal Policy Officer at [david.stokes@water.nsw.gov.au](mailto:david.stokes@water.nsw.gov.au) or on 02 8281 7327.

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