

Apply for a rebate

This form is for local councils to apply for a rebate on the rent of their tenure.

There are no departmental charges for lodging a local council rebate application.

All applications are considered on their own merits and are assessed in accordance with the *Crown land financial concessions policy IND-O-254 and Guideline—Crown land financial concessions*.

Contact us

For more information, please contact us at:

NSW Department of Planning, Industry and Environment—Crown Lands
PO Box 2155
DANGAR NSW 2309

Phone: 1300 886 235

Fax: 02 4925 3517

Email: enquiries@crowmland.nsw.gov.au

Web: www.industry.nsw.gov.au/lands

Lodgement

Email completed form to: enquiries@crowmland.nsw.gov.au or mail to:

NSW Department of Planning, Industry and Environment—Crown Lands
PO Box 2155
DANGAR NSW 2309

Privacy statement

The personal information you provide on this form is subject to the *Privacy & Personal Information Protection Act 1989*. It is being collected by NSW Department of Planning, Industry and Environment and will be used for purposes related to this application. NSW Department of Planning, Industry and Environment will not disclose your personal information to anybody else unless authorised by law. The provision of this information is voluntary or required to be supplied. If you choose not to provide the requested information we may not be able to process this application. You have the right to request access to, and correct details of, your personal information held by the department. Further information regarding privacy can be obtained from the NSW Department of Planning, Industry and Environment, at www.dpie.nsw.gov.au/privacy

Local council rebate

To apply for a:

- rebate to reduce rent to the statutory minimum for facilities with minor infrastructure (providing services at no charge), or
- 50% rebate on rent for facilities with major infrastructure (providing services at no charge), or
- 50% rebate for on rent where community services are provided (at subsidised cost to the public)

please complete all of pages 2 and 3 of this form and lodge them with the supporting documentation listed on page 3.

Applicant details

Organisation name		ABN or ACN	
Street address			
Postal address			
Phone		Email	
Property address*			

*Property address or Lot/Section/DP or Account Number or Notice Number (provide one)

Please answer all of the below

1. Is the primary purpose of the holding to provide facilities or services for the benefit of the general community?
 yes
 no—you are not eligible for a local council rebate. Please contact us if you would like to discuss further.
2. Which best describes the facilities or services provided by the holding?
 facilities with minor infrastructure such as a public jetty, natural swimming enclosure, pedestrian bridge, boat ramp
 facilities with major infrastructure such as a library, youth activity centre, community centre
 community services such as a community preschool, museum art gallery, community centre, aged care facilities, tourist information centre
 other—please specify below

3. Are the facilities or services provided at:

- no charge
- no greater than a token fee, such that yearly running costs far exceed any revenue from the facility
- other—please specify below

4. If you have identified that the holding provides community services (question 2), does the payment of full rent reduce the ability to provide these services?

- yes
- no

Supporting documentation and declaration

For the department to consider your application, you must lodge a completed application form, with the supporting documentation below, and complete the declaration below.

Checklist of supporting documentation

- Evidence of the primary purpose of the facility or service which details how the facility or service is provided for the benefit of the general community (related to question 1 on page 2).
- Evidence of the type of facilities or services provided (related to question 2 on page 2).
- Where a fee is charged, or if you provide a community service, and the payment of full rent will reduce the ability to provide services, you must provide audited financial statements (income statement, balance sheet, cash flow) for the most recent two years (related to question 3 and 4 on page 3).
- Other documentation to support your application

Declaration

I declare that I am authorised to make this application and the information provided on this form is accurate to the best of my knowledge and belief:

Name		Position	
Signature		Date	