



Application Details

The application must show the **names of all owners or legal occupiers of the land/property** upon which works are proposed in regards to this application. These details must be as per the Certificate of Land Title. Complete the form in **BLOCK LETTERS** and **attach additional pages if required**.

Surname / Company Name	Given Name(s)	Telephone
Postal Address	Postcode	Means by which water is to be taken (gravitation, pumping etc.)

Details of works for which Permit is required

Particulars of Works

State whether pump, dam, race, levee, cutting, etc

Sites of Works

Lot	DP	Parish	County

What right of occupation of this site do you hold?	Size and type of pump or size of diversion pipe or channel, etc.

Purpose of work(s)

Drainage Water Supply Prevention of inundation Other (specify) _____
 Irrigation Water Conservation Changing course of a river

Purpose for which water is to be used

Irrigation Water supply for: Mining Domestic Other (specify) _____
 Stock Industrial

Period for which Permit is required

3 months (\$6) 6 months (\$14) 9 months (\$21) 12 months (\$29)

Notes:

- A permit will not be issued for works of a permanent nature unless an application for a licence for such works is lodged.
- A permit may, at the discretion of the NSW Office of Water, be renewed provided that the total of the periods for which a permit is issued and renewed does not exceed 2 years.
- If the Office decides to grant the above application, the Permit will not be issued until the fee is received – delay in this regard will be avoided if the fee is lodged with the application.
- Please attach a cover letter explaining the details and nature of your proposed water use.

I, _____, of _____
in the State of New South Wales, being the owner or occupier of the land described herein,
hereby apply for a PERMIT to construct and use the works described herein and to take and
dispose of the water obtained thereby for the purpose specified in this application and forward a
PLAN showing boundaries of the land owned or occupied by me, and the site of the work for
which a permit is required, and the land, if any, to be irrigated.

Dated this _____ day of _____ 20____

Signature(s) of Applicant(s)

Signature(s) of Applicant(s)

*Complete and sign your application and return to NSW Office of Water with the appropriate payment.
You will be notified when your application has been processed.*

*For licensing information and enquiry contact details, visit our website www.water.nsw.gov.au,
email information@water.nsw.gov.au, or freecall 1800 353 104.*

OFFICE USE ONLY	Fee paid: \$	Customer receipt number:	Office Stamp
	Officer signature:	Date:	
	Application number:	Acceptance date:	



Before issuing a licence, the NSW Office of Water (NOW) has a statutory obligation to assess the environmental impact which is likely to result. The assessment is based not just on the work, but on the whole development or activity for which the water will be used and the potential impact on the environment. It is the responsibility of the applicant(s) to provide the Office with sufficient initial information to make an accurate assessment; otherwise the application may be refused.

Please indicate (tick) the most appropriate answer for each question listed below.

1. Has an environmental impact assessment been undertaken for the proposed work(s)? (If 'Yes', please attach copy of assessment.) Yes No
2. Has any other approval for the work(s) or associated activities been obtained or applied for? Yes No
3. Are the work(s) to be used for purposes other than domestic consumption or stock watering where stock are not intensively housed? Yes No
4. Are the work(s) to be used for purposes other than those associated with agricultural irrigation? Yes No
5. Will there be any return flows to the watercourse? Yes No
6. Will any vegetation be removed to install the licensed work(s) or to develop the lands to be irrigated? Yes No
7. Are there any known Aboriginal areas of interest or relic sites or heritage areas in the immediate vicinity of the proposed work(s) or the lands to be developed? Yes No

Please provide/attach any additional information, comments or supporting information considered relevant to assessing environmental impact of proposed work(s). Please attach a map (preferably a photocopy of the relevant topographic map) with the application, showing the exact location of the proposed/existing work(s) to be licensed, area of irrigation, boundary of property to be supplied and location of conveying works.

The Office will be determining this application under the provisions of the *Environmental Planning and Assessment Act 1979* Part V and its associated regulations.



Before issuing a licence, the NSW Office of Water (NOW) has a statutory obligation to assess the environmental impact which is likely to result. The assessment is based not just on the work, but on the whole development or activity for which the water will be used and the potential impact on the environment. It is the responsibility of the applicant(s) to provide the Office with sufficient initial information to make an accurate assessment; otherwise the application may be refused.

A. PROPERTY ON WHICH IT IS PROPOSED TO CARRY OUT DEVELOPMENT

Property Name

Local Council(s)

B. PROPERTY ON WHICH THE WATER IS BEING TRANSFERRED (IF APPLICABLE)

Property Name

Local Council(s)

Licence No.

C. TENURE (TO BE COMPLETED FOR ALL APPLICATIONS)

Leasehold Freehold Other →

1. Is any of the land that is subject to or affected by the development within a State forest or flora reserve?

No Yes → Forest Name

2. Is any of the land that is subject to or affected by the development on Crown land?

No Yes

If held under lease or licence, provide details of lease and lessee, or licence and licensee

If a timber reserve, provide details

3. Is any of the land that is subject to or affected by the development subject to "profit à prendre" under section 25F(1) of the Forestry Act?

No Yes → Property Owner (if not the applicant)

Profit à Prendre details

4. What works are proposed under this application?

Please describe:

Type of work(s) – all works proposed should be identified (e.g. pump, dam, weir, levee, bore, well, spearpoint, channel, other)

Location (attach map, preferably a copy of a topographic map or orthophoto map)

Associated works and activities for the development that do not form part of this application (attach detailed drawings if available)

If a dam or weir, describe:

Dimensions (attach plan showing dam and storage)

Design details (attach plans showing height or crest and method of construction)

Source of materials

Disposal of unwanted material

Proposal to allow fish passage

If a storage, describe (e.g. off-creek, turkeys next):

Location (show on map attached to licence application)

Dimensions

Depth of storage

Depth below natural surface level

Design details (e.g. crest height, side batters, method of construction, soil test bore information)

Source of materials

What has been done to reduce/minimise seepage from the storage?

If a levee, describe:

Size (e.g. max. height above natural surface, crest width)

Source of material

If a bore or other groundwater extractive work, describe:

Bore design (depth, diameter, casing, exposed intervals, if available)

5. Is planning permission needed for the proposed development?

If you are unsure whether you need planning permission, please contact your local Council.

Does the proposed development require Development Consent from the Council? No Yes

Has the development consent been granted? No Yes

In what local government area is the proposed development?

What is the land use zoning of the site of the proposed development, e.g. rural/residential

Has any environmental impact assessment (e.g. an REF/EIS) been prepared for the proposed development? (if so, please provide a copy) No Yes

Have you applied for any other permits which are related to the proposed development? (if so, please provide copies) No Yes

6. When will the proposed development be carried out?

Please note: no development is to occur until approval has been granted.

Expected Commencement

Expected Completion

D. EXISTING ENVIRONMENT (TO BE COMPLETED FOR ALL APPLICATIONS)

7. Is there any native vegetation growing on the site and the area immediately surrounding the site that would be affected by the proposed development?

Please describe:

Trees

Species (e.g. river red gum, yellow box etc.)

Number on whole site

Number per hectare

Shrubs

Species (e.g. silver wattle, hopbush etc.)

Cover: Continuous Scattered Sparse

Groundcover

Is it: Exotic Native

Cover: Continuous Scattered Sparse

If native, specify species

Is the vegetation to be cleared, damaged or removed by this proposal?

Is there, in the area affected by the proposed development:

- remnant vegetation? No Yes
- scattered native trees and shrubs? No Yes
- a groundcover where more than 50% of the species are native? No Yes

8. What other water management works are on the property?

Describe (e.g. weirs, dams, pumps, levees, bores, channels)

9. What is the soil like at the site of the proposed development?

Describe your soil type – tick one or more from each column

Soil Texture	Soil Colour	Soil Category/Group (if known)
Sandy..... <input type="checkbox"/>	Red / Red Brown <input type="checkbox"/>	Alluvial soils (extremely variable, layered profile with sandy, clay etc.)..... <input type="checkbox"/>
Loam..... <input type="checkbox"/>	Yellowish Brown <input type="checkbox"/>	Cracking clays (deep uniform clays with seasonal cracking when dry)..... <input type="checkbox"/>
Clay Loam. <input type="checkbox"/>	Grey..... <input type="checkbox"/>	Sandy soils (deep, uniform, coarse or fine textured sandy soil)..... <input type="checkbox"/>
Clay..... <input type="checkbox"/>		Earthy soils (gradual texture change – increase in clay content)..... <input type="checkbox"/>
		Duplex soils (texture contrast between surface soil and sub soil-loam over clay)... <input type="checkbox"/>

10. What are the groundwater conditions below the proposed development, if known?

Water table depth

Groundwater salinity

Groundwater contaminants/pollutants

Rate of rise/fall (if known)

Distance to nearest bore piezometer

11. How is the site, and the area immediately surrounding the site, of the proposed development currently used?

Describe (e.g. crop cultivation, grazing etc.)

Any land degradation issues (e.g. acid soils, salinity etc.)

12. What cultural features are there on the site, or immediately surrounding the site, of the proposed development?

Archaeological features (e.g. middens)

Heritage features (e.g. historic homes)

Areas of significance to Indigenous people

How might these be affected?

13. Are there any known records of threatened species on the site or in the surrounding areas?

To ascertain if the proposal is likely to significantly affect threatened species, an assessment following the seven (7) part test of significance set out in Section 5A of the *Environmental Planning and Assessment Act 1979* must be made.

No Yes → Describe

How might they be affected?

14. Are there any wetlands / swamps / marshes / depressions on the site that will be affected by the proposed works?

No Yes → Describe

E. PROXIMITY TO RIVER OR WATERCOURSE (IF APPLICABLE)

15. What is the stream like at the site of the proposed development?

Answer this section only if the proposed development is near a stream.

Bank material (e.g. clay)

Bed material (boulders, clay, gravel, etc.)

Bank slope (e.g. steep, gradual, flat)

Are there any snags in the channel?

Describe the bank vegetation
(e.g. grassed, bare, timbered)

Width and depth of the watercourse

Sketch (on topographic map or orthophoto map) site of work in relation to stream.

How might it be affected by the proposed development?

16. What are the flows or water levels like in the stream or water body associated with the proposed development?

Answer this section only if your proposed development will affect flows in a river, creek, stream, lake, lagoon or swamp.

Name of stream or water body

Is it intermittent or ephemeral?

How often does over bank flow occur?

At what gauge level does significant flooding occur (nearest gauge)?

How will flow be affected by the development?

17. What strategies for drainage and irrigation management are to be adopted for any new irrigation?

Please describe:

Crop Details:

Total area of property to be irrigated

Area of each crop type

Benchmark production figures for the crops for the region of development

Soil Details:

Texture

Water holding capacity (e.g. well-drained, poorly-drained, etc)

Depth of top soil

Depth to hard pan

Signs of salinity (e.g. dieback)

Irrigation – method of application details:

Type of irrigation system

How will the irrigation and drainage system account for varying soil water holding

How will the irrigation be managed?

Surface and sub-surface drainage details:

Identify drainage disposal basin site (if applicable)

Method of disposal drainage

Volume capacity of basin (if applicable)

Maps and diagrams must accompany this form showing the following details:

- Proximity to water course including floodplain;
- Drainage lines, surface and sub-surface, both natural and constructed;
- Contours of property to be developed;
- Diagram showing location of **all** works including supply channels and disposal sites; and
- Property boundaries and areas to be irrigated (where applicable).
- Please attach any other information that may be useful in assessing your application.

F. DECLARATION

I/We hereby declare that the information supplied on this form is accurate to the best of my/our knowledge.

Dated this _____ day of _____ 20____

Signature(s) of Applicant(s)

Signature(s) of Applicant(s)