



NRAR Board meeting - Minutes

MEETING	NRAR Board meeting		
MEETING NO.	No.27	DATE	19 December 2019
LOCATION	Sydney MLC	TIME	11:00 am – 1:00 pm
BOARD INVITEES	Craig Knowles (Chair), Ilona Millar (member), Bruce Brown (member)		
NRAR INVITEES	Tim Gilbert(A/g Chief Regulatory Officer), Russell Johnston (Executive Officer), Sharon Ryan (A/Board Secretariat & EA to Chief Regulatory Officer)		
OTHER INVITEES	Listed next to relevant agenda item		

Agenda Item	Notes
Housekeeping	<ul style="list-style-type: none"> • Apologies for rescheduling and changes from Craig • Minutes of November were adopted as a true and accurate account • No declarations of a conflict of interest. • Out Of Session paper formally endorsed
Prosecutions Update Invitee: Kirsty Ruddock Papers provided - For decision	<ul style="list-style-type: none"> • 4 matters were presented to the Board. BOARD RESOLUTION: Recommendation as printed with no changes - adopted • 1 matter was presented to the Board.: • BOARD RESOLUTION: The Board resolved to support Option 2 as printed in papers subject to minor edits.
NRAR/MDBA Joint Works Program Papers provided – For decision Invitee: Tara Schalk	<ul style="list-style-type: none"> • Ms Schalk presented paper provided, requesting that the Board adopt the recommendations; highlighting the suggestion that NRAR co-host the Community of Practice with MDBA in 2020. • The Board suggested that consideration be made to enabling short term staff exchange between MDBA and NRAR, which can provide personal development and organisational capability build. • The Board adopted the Program as presented. • The Board Chair and CRO will reach out to the MDB Inspector General to confirm NRAR’s willingness to share information with his office. A/CRO to confirm with MDB Inspector General that s16 of the NRAR Act enables the exchange of relevant information between relevant agencies
General business	<ul style="list-style-type: none"> • The Board raised advice from John Skinner, Australian Hydrographers Association, alerting to decision by NSW TAFE to no longer continue Diploma in Hydrography as a NSW TAFE course. When current Diploma students complete their course at the end of next year that will be the end of the hydrography diploma. • The Board requested that Russell make representations via our minister to let her know that it’s an important matter and ask her to make representations to the appropriate people. • The Board asked Sharon to phone John Skinner to advise that we’re on the case and Craig will call him as soon as possible and to convey Christmas/ New Year wishes.

CRO Update	<ul style="list-style-type: none"> The Board noted paper which provided update on Media, Engagement, Finances, WHS, Non-Financial Performance Report
PMES Action Plan	<ul style="list-style-type: none"> The Board noted the 2019 PMES results and the actions planned by NRAR branches to address and build on the 2019 PMES results
FPH	<ul style="list-style-type: none"> The Board noted the information and update on decisions from the Cluster Minister Committee (CMC) meeting in relation to the licensing of rainfall runoff (meeting held 19 November 2019), and the engagement with key stakeholder Rory Treweeke.
WRT	<ul style="list-style-type: none"> The Board noted the updates on the reforms being undertaken by the WRT as presented in the paper
WSP/WRP Update	No paper or representation was provided to the Board.
NRARs role in the oversight of the Operating Licences for Irrigation Corporations	<ul style="list-style-type: none"> The Board noted the current status of irrigation corporation oversight by the NSW Government; and the intention to bring a decision to the Board in the New Year regarding NRAR's future role in irrigation corporation oversight.
WHS	<ul style="list-style-type: none"> The Board noted advice that NRAR has an operating WHS hazard and risk control framework in accordance with Departmental requirements, that the WHS framework is kept under constant review through the NRAR WHS Committee; and NRAR is taking actions to respond to feedback from a recent WHS NRAR staff survey.
FORWARD PLAN	<ul style="list-style-type: none"> Board endorsed - Extraordinary Board meeting scheduled – 23 January 2020 Board endorsed February Board meeting move to 12 February 2020

Next meeting: Extraordinary meeting: Thursday 23 January 2020.

New/Continuing action items following meeting	Person responsible	Due date
Brief Bruce Brown on NRAR finances outside of Board meeting schedule	Chief Regulatory Officer / Ryan Lynn	monthly
Report back on strategic options to address how NRAR can fully meet its monitoring & audit obligations.	Chief Regulatory Officer	Once available
Advice on the forward-contract nature of agricultural commodities to better understand the implications for compliance.	Chief Regulatory Officer	Once available

